



# Minutes

## Bicycle & Trails Advisory Committee

REGULAR MEETING

OCTOBER 10, 2002

**PRESENT:** Hubbell, Gardner, Rothert  
(2 positions remain vacant)

**ABSENT:** Eltgroth, Kinkade, Parks and Recreation Commissioner Mark Frederick

**LATE:** None

**STAFF:** Public Works Senior Engineer Julie Behzad

**CALL TO ORDER:** Vice-Chairperson Hubbell called the meeting to order at 6:15pm

**DECLARATION - POSTING OF AGENDA:** Julie Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

**PUBLIC COMMENTS:** Julie Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

**MINUTES:** By unanimous vote, the minutes for the July 2, 2002 meeting were approved as written.

### **ORAL REPORTS:**

#### **1. Staff Reports**

- \* BTAC Vacancies - Members recommended that the ads be posted in the School District and major employers in the city, also be posted in two local bike shops. Julie Behzad will check with Chairperson Eltgroth regarding the candidate he mentioned in an earlier meeting.
- \* West Little Llagas Creek Project - Karl Bjarke has already sent a note to VTA notifying them that the design of West Little Llagas Creek is on hold until we have the PL566

design completed by SCVWD.

- \* Bicycle Rack Project - Staff reported that per Dave Gittleson, the project engineer, the project is complete.
- \* Traffic Signal Status and Striping at Dunne/Monterey and Dunne/Condit - Staff reported that striping at Monterey and Dunne will be changed. Also, the signal at Dunne/Condit will be modified, as will the striping. This item was continued to the next month so Karl will be present to go over the changes. Vice-Chair Hubble asked what needs to change so any future striping will not have to be changed after installation. Member Rothert mentioned that the striping was supposed to follow Caltrans standard and the City of Morgan Hill's checklist. Also, they were supposed to check the plans before they were finalized. Julie Behzad will look into this item for future projects.
- \* Trails and Natural Resources Study - A report from Julie Spier to the City Council dated August 21, 2002 was handed out. Julie Behzad went over the report and explained that \$20,000 was not budgeted due to a 5% budget reduction. Ms. Behzad informed the committee that she has been talking to the Public Works Director, Jim Ashcraft, to see if Public Works can budget a portion and PRC can budget the remaining. She explained that the Council directed staff to explore funding alternatives. Ms. Behzad will report back in future meetings.
- \* Status of Bicycle Facilities Implementation Report - This item was continued until the next meeting so Karl Bjarke can respond to any questions. Julie Behzad asked the members to e-mail their questions and comments prior to the next meeting so Mr. Bjarke can research them.

## **2. Countywide Bicycle Pedestrian Advisory Committee Update**

Chairperson Eltgroth was not present at the meeting to make a report.

## **BUSINESS**

### **1. Bikeways Master Plan**

\_\_\_\_\_ This item was continued to the next meeting.

**2. Bicycle Resource Directory**

Different maps and costs were discussed. Members expressed that they preferred the City of Davis map with useful tips on the back. Julie Behzad will return to the committee with a table of different maps and prices so the committee can make a decision.

**3. Bicycle Ordinance**

\_\_\_\_\_The members reviewed the staff report. Member Rothert noted that Section I a) b) needs to be moved to Section 70 (per the attached staff report). They reviewed all the remaining sections. Member Gardner made a motion to modify the sections and forward the revised Bicycle Ordinance to PRC for their approval. All members seconded the motion. Approved by three votes.

Julie Behzad told the members that she would revise the staff report and e-mail it to members for their comments before forwarding them to the PRC.

**4. Acknowledgment of Volunteers for Taste of Morgan Hill Bicycle Parking**

Sample letters were discussed. Vice-Chair Hubbell wanted to delete "RE:" from the letter to make it more personal. Also, to add verbiage at the end to see if they have any suggestions or comments for next year on how to improve the bicycle parking.

**ANNOUNCEMENTS**

- Bicycle Advisory Committee Vacancies (Two)

**REQUESTS FOR FUTURE ITEMS**

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Bicycle Safety Plan - Police Department Attendance at BTAC
- Recommend Municipal Code changes for Paths & Trails (Mark Frederick)

**ADJOURNMENT:** Meeting was adjourned at 7:30pm. The next meeting will be held on November 14, 2002 at 6:15pm.